NAME: Dylan Marsh

RISK ASSESSMENT

BFI Film Academy : ***WHITE LANTERN FILM***

The following risk assessment should be completed by a suitably trained 'Competent Person'. Upon completion, this form should be forwarded to the BFI and distributed to all responsible persons working on the Film Academy course.

The severity of the risk should be assessed as:

High if it could result in death or as threshold or serious injury or harm
Medium if it would mean administering first aid and disrupting proceedings
Low if it would mean administering minor first aid without disrupting proceedings

Likelihood should also be assessed as:

High if it is likely or probable
Medium if it is possible
Low if it is remote or improbable.

To include using technical equipment, participation in activities, supervision, use of buildings/studios/technical spaces, behaviour of participants, noise/light, injury and first aid, food and drink

No.	Risk	Potential implication	Likeli-hood	Severity	Mitigation/control	Action	Responsi-ble staff member
1 (eg)	*Working in a building when the fire alarm sounds*	*Panic in unfamiliar surroundings Uncertainty about what to do*	*Low*	*High*	*Participants briefed on fire alarm arrangements in induction session and in any subsequent initial session in a new building. Participants not to be left unsupervised. Arrangements for any participants with special needs (such as deaf participants or wheelchair users) are known by the course leaders and discussed at the induction session with the individual participants.*	*3 August Included in checklist of matters to cover in induction 10 October Participants informed during induction No participants with special needs with implications for this risk.*	*Jane Smith*

NAME: Dylan March

2	tripping on a cable on the floor.	not knowing ther is somethiy on the floor.	medium	medium / low	we can show people where the cables are on set. and make sure they are safe on set and make sure the cables are safe.		
3	running into people around set	not looking where you are going and people are in a rush.	low	medium / low	Just tell people not to be stupid and show them how to act on set and		
4	the camera could fall on someone Just breaking it.	the camera is not secure and the person is clueless is it is happening.	low	medium / high	make sure with the camera crew that all the equipment is safe and secure when filming and in set		
5	food alergies with catering	when taking food for everyone and someone doesnt fill in any alergie form	medium	high / medium	tell people they need to fill in the food and alergie forms to make sure if anyone has health and dietary requirments		
6	Some-ne could get burned by hot coffee and tea	not being corgull when working with a hot drink	medium	medium / low	tell people to be safe when making the tea and coffee and pay attention when holding and carrying cups of tea.		
7	you could slip on a spilt drink	someone drops a drink and doesnt clean it up immediatly	medium	high / medium / low	ask ~~some~~ everyone to clean up after themselves and make sure they put a wet floor sign on it		
8	the set walls could be unsafe and could fall over.	Someone leans against the wall without knowing.	~~medium~~ low	medium / high	make sure people know not to lean against the wall or if the touch it the dont put force on a wall.		